

September 19, 2019

TO: OFFICERS, COUNCILORS, AND TRUSTEES

**FR: PAUL PIPIA, MD, MSSNY ASSISTANT COMMISSIONER ON MEDICAL
EDUCATION**

**MIRIAM HARDIN, PHD, MANAGER, CONTINUING MEDICAL
EDUCATION**

Re: REPORT FROM THE OFFICE OF CONTINUING MEDICAL EDUCATION

Report of the MSSNY Committee on Continuing Medical Education

John Maese, MD, Chair

The Committee on Continuing Medical Education oversees the Subcommittee on Educational Programs (which fulfills MSSNY's role as Accredited Provider) and the Subcommittee on Surveys (which fulfills MSSNY's role as Recognized Accreditor). Each Subcommittee makes a report of their activities and decisions and the full Committee ratifies those decisions.

The Subcommittee on Surveys reports are provided by the Chair, Sandhya Malhotra, MD. The Subcommittee on Educational Programs reports are provided by the Chair, Charles Gonzalez, MD.

Since the Council's May meeting, the full CME Committee has met once, on June 28, 2019. In early June, the Accreditation Council for Continuing Medical Education (ACCME) had sent to MSSNY correspondence about adoption of a new tier system affecting ACCME-recognized accreditors as well as ACCME-accredited providers. Tier size is to be determined according to program size, based on the average number of activities or learner interactions, whichever is greater, over the course of three years (2016-2018). Tier sizes will determine the annual fee that ACCME charges ACCME-accredited providers as well as the fees charged to ACCME-recognized accreditors for the providers accredited. The CME Committee has developed recommendations for a new fee structure for MSSNY-accredited providers. **The recommendations have been presented to MSSNY's Board of Trustees for review and approval.**

The CME Committee also determined that MSSNY should adopt as policy the ACCME's new commendation criteria, which replace ACCME's existing Criteria 16-22. The new criteria, 23-38, are structured as a menu system, where providers wishing to achieve accreditation with commendation select eight criteria, one of which must belong to the ACCME's "Achieves Outcomes" category (Criteria 36-38). The new commendation criteria are appended for approval as a Council action item.

MSSNY's updated Annual Report Policy (for MSSNY-accredited CME providers) was submitted again to the CME Committee for approval with some small corrections in the policy language. As reported in the January 24, 2019 CME Committee Council

Report, the updates were made to ensure that MSSNY-accredited providers do not have "extra" requirements that the ACCME does not impose upon ACCME-accredited providers. **The CME Committee formally voted on adoption of the revised policy, and it is appended as an action item for MSSNY Council to vote upon adoption as MSSNY policy.**

The Continuing Medical Education Committee is scheduled to meet again on September 19, 2019.

Report of the Subcommittee on Educational Programs **Charles Gonzalez, MD, Chair**

Since the Council's May meeting, the Subcommittee on Educational Programs has met via conference call on June 19, July 17, and August 21. Over the course of those dates, the subcommittee has approved three directly provided activities and two jointly provided activities. They have performed activity review for one directly provided activity and one jointly provided activity. In addition, the subcommittee reviewed and discussed the Annual Review Form for activities held in 2018. The subcommittee members agreed that the activities succeeded in achieving the changes for which they were designed and met MSSNY's CME Mission, in content areas, target audience, activity types and, most important, expected outcomes of the program. The full CME Committee accepted this analysis during the June 28, 2019 meeting.

When this report is delivered, the Subcommittee will have also met on September 18, 2019. Its next scheduled conference call after that will be on October 16, 2019.

Report of the Subcommittee on Surveys **Sandhya Malhotra, MD, Chair**

Since the Council's May meeting, the Subcommittee on Surveys has met once, on June 28, 2019. At this meeting, two (2) MSSNY-accredited CME providers were submitted for reaccreditation. Cayuga Medical Center and New York Presbyterian-Queens were awarded accreditation terms. These decisions were the result of a year-long process for reaccreditation that included submission of a written self-study, documentation review of performance in practice (activity files), and an interview between the survey team (members of the Subcommittee) and the representatives of the organization.

This Subcommittee is scheduled to meet again on September 19, 2019.

Miscellaneous

As the ACCME Recognized Accreditor in New York State, MSSNY has awarded accreditation status to 30+ organizations across New York State. The MSSNY Office of Continuing Medical Education manages the accreditation of these organizations

and holds a monthly web-conference with all MSSNY-accredited providers to discuss CME requirements and issues. Since the May 2019 Council meeting, this web-conference was held on June 5, July 3, and August 7. At the time this report was written, the next web-conference was scheduled to take place on September 4, 2019.